

Volunteer FAQs

NASA JSC Houston Super Bowl Host Committee

Applying to be a Volunteer

- How can I sign up to be a NASA Volunteer?

Please visit <https://nvite.jsc.nasa.gov/RSVP/?id=yf9h5> and complete your registration. We recommend you take a few minutes to read all the information so you understand and meet both the criteria and time commitment.

- What do volunteers do?

NASA volunteers will work the space-themed exhibit area at Discovery Green, with specific duties to be determined by the Host Committee as we get closer to the event. No matter what your role, you will be representing the Houston Super Bowl Host Committee as they welcome visitors from around the world to the City of Houston.

- Where will I be expected to volunteer?

NASA volunteers will work the space-themed area at Discovery Green in downtown Houston.

- I see that I'm responsible for volunteering at three sessions. What are the potential times of the sessions?

Super Bowl LIVE – Proposed Hours of Operation

DATE	OPENING TIME	CLOSING TIME
Saturday, January 28, 2017	10:00am	11:00pm
Sunday, January 29, 2017	10:00am	9:00pm
Monday, January 30, 2017	3:00pm	9:00pm
Tuesday, January 31, 2017	3:00pm	9:00pm
Wednesday, February 1, 2017	3:00pm	11:00pm

Thursday, February 2, 2017	3:00pm	11:00pm
Friday, February 3, 2017	10:00am	11:00pm
Saturday, February 4, 2017	10:00am	11:00pm
Sunday, February 5, 2017	10:00am	3:00pm

- When will my assigned sessions be confirmed?

The Houston Super Bowl Host Committee will negotiate sessions with each of the volunteers. This is expected to occur within the October timeframe.

- I've applied to Volunteer, now what?

You will receive an email confirmation stating that your application is complete. Proposed timeline:

- Applications Close – Midnight (CST), August 24th
- Applicant Notification – Late September
- Houston Super Bowl Host Committee Screening Process – Late September - October 1st
- Final Notification to all Volunteers – NLT October 31st

- Can I volunteer for the same role with my friend/family?

Each individual is required to complete their own application with their own unique email address. While the Host Committee will take this information into account when assigning roles and shifts, there are no guarantees, due to the scale and complexity of the program, if your schedule will be the same as your family member or friend.

- Why do I have to complete a background check?

This is a Host Committee requirement. According to the Host Committee, the FBI requires a background check to ensure the safety and security of all our volunteers and guests.

- What if I just want to be a regular (non-NASA specific) volunteer?

Please visit www.housuperbowl.com/volunteer and select the “Apply to Volunteer” link and complete your registration. We recommend you take a few

minutes to read all the information so you understand and meet both the criteria and time commitment. We expect the general volunteer process to close shortly.

- I haven't received any emails from the Houston Super Bowl Host Committee about volunteering. What should I do?

Be patient! The coordination of 10,000 volunteers to become one team for Super Bowl LI is an enormous undertaking. Final notifications are expected to be deployed NLT October 31, 2016.

Time Commitment for Volunteers

- What are the dates to volunteer?

Potential volunteers will need to be available to volunteer throughout the period of Jan. 27- Feb. 5, 2017, and commit to complete a minimum of three shifts during this time approximately 6-8 hours in length. Volunteer Team Leaders shifts will be a little longer, 8-10 hours. To support the successful delivery of the event(s) you must plan to complete the entirety of your confirmed shifts. Additionally, Houston Super Bowl Host Committee mandatory training and orientation will occur in the Fall of 2016.

- How do I charge my volunteer time?

For Civil Servants: This is an unpaid opportunity. Management has been encouraged to support the use of JSC work flexibilities. Please coordinate with your supervisor.

For Contractors: Check with your company's management.

- Will I be reimbursed for transportation, parking, lunch, etc.?

For Civil Servants: You will not be reimbursed for any expenses related to this unpaid volunteer opportunity. The Host Committee plans to provide parking and refreshments.

For Contractors: Check with your company's management. The Host Committee plans to provide parking and refreshments.

- What is the time commitment to volunteer with the Houston Super Bowl LI Host Committee?

To bring together up to 10,000 volunteers to become one team for Super Bowl LI, all volunteers must:

- Travel to the Recruitment Center for your face-to-face interview
- Attend all applicable training sessions, including Orientation Training, Role Specific and Venue Specific training. Volunteer Team Leaders will also be required to attend their leadership training
- Commit to complete a minimum of 3 volunteer shifts

- How long are volunteer shifts?

All volunteers must be willing to volunteer for a minimum of 3 shifts each approximately 6-8 hours in length. Volunteer Team Leaders shifts will be a little longer, 8-10 hours. To support the successful delivery of the event(s) you must plan to complete the entirety of your confirmed shifts.

- Will I need to attend volunteer training?

Yes, successful applicants are required to attend all applicable training sessions, including Orientation Training, Role Specific and Venue Specific Training. Assigned Team Leaders will also be required to attend a Leadership Session. Training sessions will be held from late 2016 – January 2017. Venues for training will be confirmed at a later date.

Matching of Volunteers

- How will I be notified if I am matched to volunteer?

You will be notified via email by the Houston Super Bowl Host Committee. Please ensure that you include your most current email address during the application process.

- I was put on the wait list, but my coworker was told to complete the Houston Super Bowl Host Committee application. Why didn't I get that email?

With tons of interest and applicants for this unique opportunity, not everyone who applies will be matched.

Volunteer Uniform

- Will I receive a volunteer uniform?

Yes, all Host Committee volunteers will receive and be required to wear, an official Houston Super Bowl Host Committee volunteer uniform that is yours to wear for every shift and to keep after the events.

Other

- Will the Host Committee provide volunteers be provided with Super Bowl tickets?

There will be no tickets, free or otherwise, available for volunteers.

- Will I have the opportunity to be inside the stadium on game day?

Neither volunteer roles nor benefits include attendance at the game or access to the stadium on game day.

- Will transportation be provided to/from the Clear Lake area?

Transportation will not be provided.

Any additional questions can be sent to jsc-superbowlvols@mail.nasa.gov